

ROUTING AND TRANSMITTAL SLIP		Date
		7 MAY 86
TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. EXO/DDA	<i>EU</i>	7 MAY 1986
2. ADDA	<i>[Signature]</i>	7 MAY 1986
3. DDA <i>72</i> <i>*N+P</i>	<i>[Signature]</i>	7 MAY 1986
4. MS	<i>[Signature]</i>	21 MAY 1986
5. SSA	<i>[Signature]</i>	
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

6. DDA REGISTRY

cc: EACH DA OFFICE DIRECTOR

Done 5/7
KI

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions.

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

EXECUTIVE SECRETARIAT
ROUTING SLIP

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI		X		
2	DDCI		X		
3	EXDIR	X			
4	D/ICS				
5	DDI	X			
6	DDA	X			
7	DDO	X			
8	DDS&T	X			
9	Chm/NIC	X			
10	GC	X			
11	IG	X			
12	Compt	X			
13	D/OLL	X			
14	D/PAO	X			
15	D/PERS				
16	VC/NIC		X		
17	C/S		X		
18	ES		X		
19					
20					
21					
22					
SUSPENSE		Date _____			

Remarks To All: Please see that all your people are reminded of, and comply with, this continuing policy.

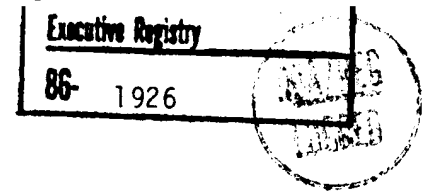
Executive Secretary

6 May 86

Date

3637 (10-81)

STAT



5 May 1986

DDA SUBJECT FILE COPY

NOTE TO: EXDIR
DDI
DDO
DDS&T
DDA
GC
IG
Comptroller

FROM: Deputy Director of Central Intelligence

SUBJECT: PFIAB and Congressional Staff Inquiries

25X1

1. It is becoming increasingly difficult to monitor inquiries and tasking coming into the Agency from the PFIAB staff and Congressional Staffs, particularly when these are done informally either by telephone or personally.

25X1

2. In order to allow for rational management of our responses to inquiries from the PFIAB and Congressional Staffs, it is essential that this work be channeled through a single focal point. Neither the problem nor the solution are new, but it is imperative that your staffs be instructed to abide by the following:

- All PFIAB staff inquiries and tasking should be done through the office of the Executive Director. If contacted directly by the PFIAB staff, you should refer them to the EXDIR's office without making any commitments.
- All Congressional inquiries should be referred to the Office of Congressional Affairs. This includes inquiries from the General Accounting Office, Congressional Research Office, the Office of Technology Assessment and the Congressional Budget Office.

25X1

Robert M. Gates

25X1

cc: D/OCA

EXECUTIVE REGISTRY
FILE 60-8

~~CONFIDENTIAL~~

CL BY SIGNER